



## 2024 PLU Teaching Grant Application Form

### 1.1 NAME

Name of your School: \_\_\_\_\_

Your name or name of contact person: \_\_\_\_\_

Title: ☐ Mr ☐ Ms ☐ Other (please specify) \_\_\_\_\_

Full name: \_\_\_\_\_

### 1.2 CONTACT DETAILS

Street address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Postal address: \_\_\_\_\_  
(if the same as your street address, write 'as above')

City: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone: Work: \_\_\_\_\_ Home: \_\_\_\_\_ Fax: \_\_\_\_\_

Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

### 1.3 SUMMARY INFORMATION

Grant Title: \_\_\_\_\_

Description of activity/equipment to be funded:  
(attach sheets if more room is required)

Proposed grant amount: \$

What is the proposed start date for the funded activity? (if applicable):

/ /

What is the proposed end date for the funded activity? (if applicable):

/ /

#### 1.4 PROPOSED BUDGET

Item	Description	Funds Requested
Materials/Equipment		
Transportation (not to exceed 25% of Total Amount)		
Consultation Fees (not to exceed 25% of Total Amount)		
Miscellaneous		
	Total Amount	\$

#### 1.5 GRANT REQUIREMENTS

All grant recipients must provide PLU with the following items within one calendar year of receiving grant funds:

- Documentation of expenditures (e.g. receipt copies) for all purchases made using grant funds
- Completed PLU Teaching Grant Follow-up Form including a written report and at least three pictures for the funded activity/equipment.
- Completed application form must be postmarked by December 31<sup>st</sup>, 2024.

Signature: x \_\_\_\_\_ Date: / /

Printed Name: \_\_\_\_\_

Position title: \_\_\_\_\_

**Please return application to:**  
Student Organization Finance Center  
Texas A&M University  
235 John J Koldus Student Services Building  
Mail Stop 1236 Slot #340  
College Station, TX 77843-1236

